

Receipt #: _____ Refund: _____
Amount Paid: _____ Date: _____

RENTAL AGREEMENT

REQUISITION TO UTILIZE TEESTO CHAPTER HOUSE

APPLICANT: _____ DATE: _____
ADDRESS: _____ PHONE: _____
REQUEST TO USE: _____ MESSAGE #: _____
EVENT/FUNCTION: _____
DATE OF EVENT/FUNCTION _____ COMMUNITY MEMBER _____ YES _____ NO
TIME: _____ AM/PM TO: _____ AM/PM

I, _____, applicant, individual or member of organization stated herein, agree to **ASSUME ALL RESPONSIBILITIES** applicable to any damages to Teesto Chapter equipment and/or facility due to negligence of applicant and/or organization utilizing the Teesto Chapter House. INITIAL: _____

I further agree to vacate the facility secured and in clean condition, (e.g. floors swept & mopped, all lights turned off, both restrooms clean, empty all the trash cans, all windows and entrances locked, etc.) I/we agree to pay on Teesto Chapter Administration Office fees as follows: INITIAL: _____

- **FUNRAISING ACTIVITIES-** Chapter House Usage, Cleaning, & Public Audio System: **\$30.00 NON-REFUNDABLE FEE.** VENDOR SALES WITHIN THE CHAPTER- \$5.00 NON-REFUNDABLE FEE.
- **FAMILY GATHERINGS-**Chapter House Usage, Cleaning, & Public Audio System: **\$25.00 NON-REFUNDABLE.** Events include Family Birthday Parties, Family Dinners, or Family Emergency Meetings.
- **\$10.00 CLEANING DEPOSIT** (Fundraiser/Family Gatherings) - Deposit will be returned upon passing cleaning inspection.
- **FURNISH YOUR OWN:** Tables, Microphones, P.A. System, Cleaning Supplies and Trash bags. **(PLEASE TAKE YOUR TRASH WITH YOU!!)**
- **LOCAL ORGANIZATIONS/COMMITTEE MEETINGS-** Chapter Usage, Cleaning, & P.A. System: **\$10.00 NON-REFUNDABLE FEE.** **IF UTILIZED DURING BUSINESS HOURS, THE FEE IS WAIVED. BUSINESS HOURS- 8:00AM TO 5:00PM**
- **INSURANCE COVERAGE IS REQUIRED,** unless Teesto Chapter House is utilized during business hours.
- **NO EXCEPTIONS!!!**

I, applicant, individual or member of stated herein, have read, understand, and agree to all terms stated within the **AGREEMENT**. I will be responsible for loss or damage of Chapter property during the time of use. I am **AWARE** I will forfeit my cleaning deposit and will be required to pay any fines accrued by any negligence. I further agree to release all liability(s), implies, otherwise, against the NAVAJO NATION. I am aware that Teesto Chapter Administration reserves the right to **REVOKE PRIVILEGES** regarding future Teesto Chapter property use.

Applicant's Signature: _____ Date: _____

Administration (Name/Title): _____ Date: _____