



Light Up Navajo VI – Customer Responsibilities

Thank you for your interest in Light Up Navajo VI (LUN VI). In this document, you will learn about how the LUN VI application process works and what you need to do to become eligible for an LUN VI project. While NTUA is committed to extending electricity to all homes on the Navajo Nation, *please understand that NTUA cannot guarantee that you will be served under this LUN VI project at this time.* If one or more of the qualifications for LUN VI funding are not met, or there are insufficient volunteers to complete your project, NTUA may not be able to provide service. LUN VI construction will begin no earlier than April 7, 2025. There are two (2) steps that you, the customer, are responsible for completing.

Customer Step 1: Completion and Submission of the Application Packet

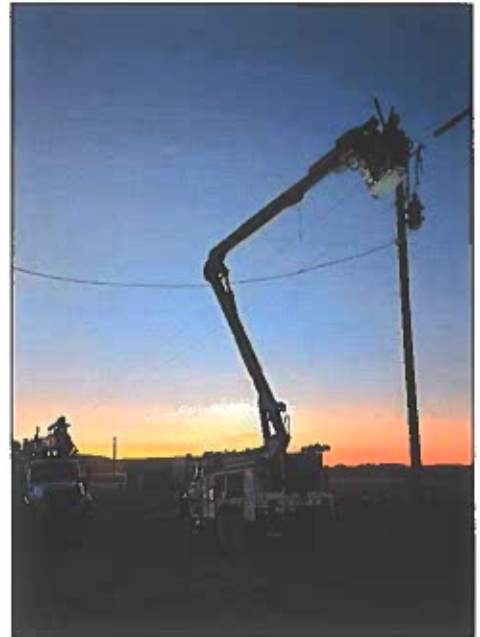
Customer step 1 is submitting the LUN VI Application Packet. The LUN VI Application Packet is made up of the following nine (9) documents that you must complete and submit as soon as possible:

- Light Up Navajo VI Customer Responsibilities (this document)
- Light Up Navajo VI Eligibility Checklist (NTUA provides)
- NTUA Residential Service Application (NTUA provides)
- NTUA Project Request Form (NTUA provides)
- NTUA Utility ROW Agreement Form (NTUA provides)
- Release of Information Form
- Approved Homesite Lease/Residential Lease (if you do not have a Homesite Lease, NTUA may be able to help you obtain one)

Navajo Nation Land Department no longer accepts receipt for homesite lease in place of an Approved Homesite Lease to process SLA application

- Homesite Lease Survey Plat (if you don't have this document, provide explanation)
- Homesite Archaeology Inventory Report (if you don't have this document, provide explanation)
- Homesite Cultural Resources Compliance Form (if you don't have this document, provide explanation)

After you complete and submit the LUN VI Application Packet, your application will undergo the NTUA internal process. If qualified, NTUA will apply to the Navajo Nation or the Bureau of Indian Affairs for access to trust land, if necessary. Once access is granted, NTUA will notify you and request that you complete Customer Step 2 as soon as possible.



Customer Step 2: Service Pole Installation & House-Wiring

What you must do for Customer Step 2 depends on (1) whether your home requires installation of a service pole, house-wiring, or both; and (2) whether your project is eligible for financial assistance.

Step 2: Financial Assistance Available: If your project qualifies for Navajo Nation Fiscal Recovery Funds, NTUA may be able to provide financial assistance for pole-installation and house-wiring, assuming other requirements are met. NTUA will notify you if your project qualifies for pole-installation and house-wiring assistance after completion of a feasibility assessment and evaluation of the Service Line Agreement and Right of Way application.

Step 2: Financial Assistance Unavailable: If your project does not qualify for assistance, you will need to (1) submit payment or commit to a payment arrangement plan with NTUA for the service pole installation, and (2) hire an electrician to install the pole-mounted meter loop and complete house-wiring.

Step 2: All Projects: Once house-wiring is complete, the electrician must complete the NTUA House Wiring Affidavit and submit it to your local NTUA District Office. After that, NTUA will perform a service entry inspection at your home. If there are any discrepancies that need to be fixed, the electrician must promptly address the discrepancies and submit a new NTUA House wiring Affidavit before NTUA will perform a reinspection. This process will repeat until your service entry passes inspection.

Communication is Key:

To keep you informed of your eligibility status for the LUN VI project, NTUA will strive to inform you of your eligibility over the upcoming months. In addition, the NTUA District Office may help you complete some of the requirements, such as, accepting your application documents, conducting service entrance inspections, and conducting field visits to assess feasibility. If you do not hear from NTUA, please contact the Project Supervisor for your District. The Project Supervisors for all NTUA Districts are listed below. We ask that you keep NTUA informed if anything on the Eligibility Checklist changes by contacting the Project Supervisor for your District. Again, thank you for your interest and we hope we will be able to serve you. Ahéhee'.

Customer Name (Print)

NTUA Representative (Print)

Customer Name (Signature) Date

NTUA Representative (Signature) Date

NTUA District	Project Supervisors	Direct Phone Numbers	Email Address
Chinle	Janice Harvey	(928) 729-4729	janiceh@ntua.com
Dilkon	Marcia Jensen	(928) 729-6290	marciaj@ntua.com
Ft. Defiance	Andrea Nez	(928) 729-4793	andreasi@ntua.com
Crownpoint	Andrea Nez	(928) 729-4793	andreasi@ntua.com
Kayenta	Marcella Black	(928) 729-4762	marcellab@ntua.com
Shiprock	Cassandra Begay	(928) 729-6451	cassandrab@ntua.com
Tuba City	Willette Edwards	(928) 729-6408	willettee@ntua.com





NAVAJO TRIBAL UTILITY AUTHORITY
AN ENTERPRISE OF THE NAVAJO NATION

LIGHT UP NAVAJO APPLICANT RELEASE OF INFORMATION

I irrevocably grant to the Navajo Tribal Utility Authority (NTUA) the right to use my name in all forms and media for purposes related to the Light Up Navajo program, including advertising, reporting, trade, or any commercial purpose throughout the world and in perpetuity. I waive the right to inspect or approve the use of my name used for publication or the written copy that may be used in connection with the Light Up Navajo program.

Release

I release NTUA from any claims that may arise regarding the use of my name, including any claims of defamation, invasion of privacy, or infringement of moral rights, rights of publicity, or copyright.

NTUA is not obligated to utilize any of the rights granted in this Agreement. I have read and understood this agreement and I am over the age of 18 years.

Signature

Date

Print Name

Address: _____

Phone: _____

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If a customer declines, NTUA representative please fill out below and place a copy in customer folder.

☐ **Customer Declines**

NTUA Employee Name (Print)

Signature

Print Customer Name

Date

August 6, 2024

ELIGIBILITY CHECKLIST: 2025 LIGHT UP NAVAJO VI

NOTE: ELECTRIC SERVICE IS NOT GUARANTEED AND ONLY IS AVAILABLE FOR OVER HEAD ELECTRIC LINES

CUSTOMER NAME: BP#: TYPE OF STRUCTURE: <small>(example: framed house, mobile home, hogan, log home, etc.)</small>	LOCATION OF HOME: CHAPTER:	NTUA DISTRICT:
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ELIGIBILITY QUESTIONS	YES	NO
1. Do you have an approved Home Site Lease (HSL) for the home you are requesting electric service to? (No known disputes under litigation.) If you have a Homesite/Residential Lease, please submit with this packet. If you do not have a Homesite lease, NTUA may be able to help you obtain one.	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there a structure on site? <input type="checkbox"/> YES <input type="checkbox"/> NO Are the corners of the HSL staked?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the home currently occupied?	<input type="checkbox"/>	<input type="checkbox"/>
If 'NO', will you occupy the home once you receive electric service?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the interior house wiring complete?	<input type="checkbox"/>	<input type="checkbox"/>
If 'NO', will you commit to completing the interior house wiring (no exposed wires).	<input type="checkbox"/>	<input type="checkbox"/>
5. Is the home your primary residence?	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the home currently connected to a Photovoltaic (PV) system?	<input type="checkbox"/>	<input type="checkbox"/>
If 'YES', is the PV owned by NTUA?	<input type="checkbox"/>	<input type="checkbox"/>
7. The Customer may be financially responsible for installing the meter loop and service pole, if needed. Will you commit to completing the meter loop installation?	<input type="checkbox"/>	<input type="checkbox"/>
8. Is your request for service to an additional home or your second home?	<input type="checkbox"/>	<input type="checkbox"/>
9. Are you a Veteran?	<input type="checkbox"/>	<input type="checkbox"/>
10. Are you or anyone occupying the home an employee of NTUA or an NTUA employee who is assigned to work at one of our subsidiaries such as NTUA Wireless, NGI or etc.?	<input type="checkbox"/>	<input type="checkbox"/>
11. Are you related (immediate family member) to an employee of NTUA or an NTUA employee who is assigned to work at one of our subsidiaries?	<input type="checkbox"/>	<input type="checkbox"/>
12. Are you or anyone occupying the home an elected official or employed by any Chapter or the Navajo Nation Government entity?	<input type="checkbox"/>	<input type="checkbox"/>
<i>**Electric service under Light Up Navajo VI Project is NOT guaranteed**. Power line extensions over one (1) mile are subject to review by NTUA to determine feasibility. If feasible, NTUA will obtain a Tribal Authorization Access (TAA) for the project. TAA applies to power line extensions over a mile in length or crossing two different land statuses. The approval process requires NN 164 review and therefore the process for approval can take over 12 months. NTUA District Representative: Please inform and communicate back to the customer.</i>		

My signature confirms that I have answered these questions honestly and to the best of my knowledge.

PRINT NAME – CUSTOMER

PRINT NAME NTUA REPRESENTATIVE

SIGNATURE – CUSTOMER

DATE

SIGNATURE NTUA REPRESENTATIVE

DATE

REVIEWED BY PROJECT SUPERVISOR	DATE	RECEIVED BY HQ – ESPS	DATE RECEIVED
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**CUSTOMER DOCUMENTATION FORM
2025 LIGHT UP NAVAJO VI**

Customer Name	Location	NTUA District
BP No.	WO No.	

Thank you for your continued interest in Light Up Navajo VI. This Customer Documentation form will serve as confirmation of documents you have submitted or still need to submit to NTUA for Light Up Navajo VI. This form will be updated with each document submittal.

Listed below are the required documents you have submitted or must submit. Items 1-9 need to be submitted as soon as possible.

You will need to submit your house wiring affidavit. NTUA will complete an inspection of your service entrance within 7 days after receipt of your house wiring affidavit. Your licensed electrician will need to correct any discrepancies, if needed. The service entrance must pass inspection within 10 days from the date of the first inspection.

*Navajo Nation Fiscal Recovery Funds may be able to fund house wiring cost; NTUA will need to assess. Dependent on funding availability and feasibility of the home.

Required Customer Documentation	Date received by NTUA	Customer Signature	NTUA Representative Signature
1. Light Up Navajo VI Project Description and Eligibility Requirements			
2. Light Up Navajo VI Eligibility Check List			
3. NTUA Residential Service Application			
4. NTUA Utility Right Of Way Agreement Form			
5. NTUA Project Request Form			
6. Approved Homesite lease or Residential lease			
7. Homesite lease survey plat, (for the approved HSL or Residential lease)			
8. Archaeological Inventory Report (for the approved HSL)			
9. Cultural Resource Compliance Form (for the approved HSL)			
10. Release of Information Form *Note if Customer declined to sign*			
Pole Mounted Meter Loops (If applicable): * Submit payment for service pole installation and hire an electrician to install pole mounted meter loop.			
Non-Pole Mounted Meter Loops: Submit HW affidavit to NTUA to schedule inspection.			
Service Entrance Inspection by NTUA SEI passed: _____			

NTUA will need to receive approved permits from Federal, State, County and/or Private Companies. After we receive these permits and the approved SLA, you, the customer, can proceed with completing your house wiring and obtaining SEI approval. NOTE: HSL in process may not have a survey plat, cultural resource report or the CRCF. If you have these documents, then please submit a copy.

Revision Date: July 22, 2024